

**CTC Staff Review of Preconditions
Submission Review
Spring 2019**

The information provided by your institution to demonstrate that each Commission approved credential program is operating in compliance with preconditions have been reviewed by staff. For preconditions that have been determined are met, no further action is necessary. **If additional information is needed, the precondition responses must be revised (use a different colored font), and resubmitted to Preconditions@ctc.ca.gov.** Institutions failing to submit revised preconditions within this time frame will be included in the next Committee on Accreditation meeting agenda for discussion and possible action. If you have any questions about the feedback provided here, please contact Preconditions@ctc.ca.gov.

Sutter County Superintendent of Schools		
Preconditions	All Met	Needs Additional Information
General	Met	<p>Precondition 2: A copy of or link to the institution’s teach out plan in the event the programs would close or a description of the teach- out plan (sufficiently specific) about how the institution will provide for candidates needs and ability to complete a program. Precondition met</p> <p>Precondition 3: The statement that is included in the organizational chart is cut off. Provide the full statement which includes the assurance that no one other than employees of the approved institution will submit credential recommendations accompanied with copies or links to policies that indicate who is responsible for all credential recommendations to the Commission and that any individual who is recommending will always be a current employee of the approved institution. Precondition met</p> <p>Precondition 4: Identify the evidence of nondiscrimination related to candidates within the Program Handbook provided as evidence. Precondition met</p> <p>Precondition 5: The assurance is missing a statement. Provide statements a-d. ((b) Assure that all candidates participating in public school-based field activities hold a Certificate of Clearance from the Commission). Precondition met</p> <p>Precondition 8: Provide copies of or links to the institution’s grievance process for candidates and applicants. • The grievance process needs to be easily accessible so information about where</p>

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		<p>a candidate obtains this information is critical – Provide website URL to where the grievance process is housed. • Evidence that demonstrates how candidates are informed of the existence of the grievance process – orientation materials or meeting agendas where it is clear that the grievance process was discussed.</p> <p style="color: green;">Precondition met</p> <p>Precondition 10: URL to the approved program sponsor website that does not require individuals to provide information to the entity, having to create a log in and password, or any other barrier to accessing information about the institution and the program. AND</p> <p>The website must include information about admissions requirements, course and fieldwork requirements, and completion requirements.</p> <p style="color: red;">No information regarding induction program</p> <p style="color: green;">Precondition met</p> <p>Precondition 11: Provide a description of how the program provides candidates with access to their transcript and other student records, including how candidates will have access to their records after they graduate or transfer and how they will be notified if records are scheduled for destruction.</p> <p style="color: green;">Precondition met</p>
Teacher Induction	Met	<p>Precondition 2: please provide data from databases/spreadsheets showing date of enrollment, date of match with mentor, and credentials/grade level/subject held for the most recent or current year or other evidence that demonstrates that the institution implements the procedure in accordance with the precondition.</p> <p style="color: green;">Precondition met</p>
Clear Administrative Services	Met	<p>Precondition 3. Missing evidence that ILP is “developed in consultations among the candidate, <u>employer</u>, and university/program representative.” Missing the employer consultation piece of the precondition.</p> <p style="color: red;">Precondition Met</p>
Designated Subjects Career Technical Education	Met	

